



Mt. Vernon Township High School District #201  
Regular Meeting of the Board of Education  
October 18, 2010  
7:00 P.M.

The meeting was called to order by President Goodwine who led the group in the Pledge of Allegiance. Board members answering roll call were: Kim Alvis, Cynthia Davis, Pat Garrett, Jon Hawthorne, Carl Miller, Robert Stewart, and Karen Goodwine. Also present were Superintendent Michael Smith, Board Secretary Shirilyn Holt, media and guests.

**PUBLIC HEARING - 7:00**

**Transfer of Fire Prevention and Safety Funds to Operations and Maintenance Fund**

*Open Public Hearing*

Motion was made by Garrett and seconded by Davis to open the public hearing at 7:01 p.m. The motion passed by unanimous vote. (Garrett, Davis, Alvis, Hawthorne, Miller, Stewart, Goodwine)

Dr. Smith gave remarks regarding transferring \$170,000 additional funds to the Operations and Maintenance Fund.

Public Comment – There were no public comments.

Staff Comment – There were no staff comments.

Board Comment – There were no board comments.

*Close Public Hearing*

Motion was made by Miller and seconded by Stewart to close the public hearing at 7:03 p.m. The motion passed by unanimous vote. (Miller, Stewart, Alvis, Davis, Garrett, Hawthorne, Goodwine)

**REGULAR MEETING**

**Reports of Committees**

**A. Finance Committee**

*The committee met on October 12<sup>th</sup>. The monthly bills and payroll were discussed as was the FY 2010 Audit.*

Financial Reports – Bills and Payroll

## Treasurer's Report

*Beginning checking balance of \$2,566,411.71*

*Revenues of \$1,618,853.48*

*Expenditures of \$1,183,838.17*

*Transfers from Savings of \$0*

*PMA Investment Transfer of \$0*

*Ending checking balance September 30, 2010 of \$3,001,427.02*

*Ending savings and investments September 30, 2010 of \$255,573.75*

*Total cash balance September 30, 2010 of \$3,257,000.77*

*Total outstanding liabilities September 30, 2010 of \$2,054,467.94*

*Total unencumbered fund balance September 30, 2010 of \$1,202,532.83*

## Activity Funds

*Activity fund beginning balance of \$151,177.48*

*Deposits of \$58,666.17*

*Debits of \$34,255.03*

*Ending balance September 30, 2010 of \$175,588.62*

**“The recommendation of the Finance Committee is to approve the Finance Reports, Bills, Payroll, and Treasurer’s Report for September 2010 as action items later in the meeting as presented by the administration and reviewed by the Finance Committee.”**

***Next meeting is scheduled for Monday, November 8, 2010 at 4:00 p.m.***

## **FY 2010 Audit Review**

Jim Leuty of Krehbiel and Associates was in attendance to present the 2010 school audit. He mentioned there were no current year or last year audit findings.

## **Building Committee**

*The committee met on October 12<sup>th</sup>. Discussion was held regarding possible savings on natural gas by joining the Illinois Energy Consortium. After review with our current provider, it appears at this time that it would be more cost effective, based on quotes received to remain with our current provider, Centerpoint Energy. An update of the construction analyst work on the feasibility study and facility plan was presented. Also, dates for four community forums for presentation and input regarding the 5 building options were discussed.*

***Next meeting is scheduled for Monday, November 8, 2010 at 5:30 p.m.***

## **Joint Curriculum Policy Committee**

*The committee met and completed drafts of revisions of policies selected from the TAG process. These revisions help focus the policies on monitoring effective instruction and assessment and alignment with board goals. The policies are being presented later this evening for approval. The committee discussed the second reading of IASB policy revisions from the PRESS Program to be completed for the November meeting.*

Amendments to the presented policy information (6.40, 6.200, and 6.15) were discussed by the superintendent and board. The items will be adjusted.

*Next meeting is scheduled for Tuesday, November 9, 2010 at 5:00 p.m.*

*The final TAG meeting to discuss the Board Governance Review survey results is scheduled for Wednesday, November 3, 2010 at 4:00 p.m.*

**PUBLIC INPUT:**

- Tina Staples: Relay for Life and Food Pantry Request. Tina mentioned Custodian Bryan Johnston had stated he would volunteer his time during the night.
- Jim Duncan: regarding establishing a soccer booster club.

**STAFF INPUT** – There was no staff input.

**BOARD INPUT** – There was no board input.

**Special Presentation by FGM**

Members of the architectural firm, FGM presented slides regarding six building/renovation proposals.

**ADMINISTRATIVE REPORTS**

**A. PRINCIPAL REPORTS**

Principal Daniels was not present because he was attending an IPA conference.

**B. SUPERINTENDENT REPORTS**

Superintendent Smith gave short reports on the following items:

- Soccer Booster Club
- District Cash Flow and Financial Projections  
Superintendent Smith mentioned the projections were redrawn to indicate the cost saving measures put in effect last year. The school is projected to return to the financial review designation for the first time since 2007.
- Project Lead the Way Update and Future Recommendations  
This program is moving forward with a first quarterly dashboard report due in November. The school is in the process of writing a \$30,000 plus grant for teacher training associated with the program.  
Board member Carl Miller report on a workshop he had attended regarding Project Lead the Way.

**CONSENT AGENDA**

**The Consent Agenda items for approval were as follows:**

- A. Minutes  
*September 20, 2010 Regular Meeting Open Session*
- B. Minutes  
*September 20, 2010 Regular Meeting Closed Session*

- C. FCCLA Trip  
*Action approves FCCLA to travel to St. Louis, MO on November 5 through November 7, 2010 to attend the Fall National Meeting.*
- D. Health Science Class Trip  
*Action approves the Health Sciences classes to attend the Body Works Exhibit in St. Louis, MO on November 1, 2010. Addition: other classes were approved to go with the Health classes.*
- E. Employee Retirement Request  
*Action approves an individual and non-precedential exception (since the deadline for submittal had passed) to accept the request of Mary Beth Mezo to enter into a four year retirement agreement as outlined in the collective bargaining agreement. This school year would be counted as year one.*
- F. Assistant Speech Coach  
*Action approves Raquel Maxey as Assistant Speech Coach. Board member Garrett asked how many students were on the speech team. This item was deferred until the board receives participation numbers for the speech team.*
- G. Financial Reports and Bills September 2010  
*Action on this item approves the financial report, bills, and payroll as reviewed by the finance committee.*
- H. Treasurer's Report September 2010  
*Action on this item approves the treasurer's report as reviewed by the finance committee.*

Motion was made by Stewart and seconded by Davis to approve the consent agenda items as presented with correction to the Closed Session minutes.

The motion passed by unanimous vote. (Stewart, Davis, Alvis, Garrett, Hawthorne, Miller, Goodwine)

## **ACTION ITEMS**

**Executive Session was moved to the end of the meeting.**

### **Activity Bus Purchase**

*Action approves the five year lease purchase of a new 14 passenger Activity Van. With recent changes in legal requirements for student transportation, the district is incurring some additional expense in transporting students to activities both during and after the school day. At the average price per trip incurred at about \$220, the district is money ahead for any annual trips above 40 (or use over once a week during the school year). It is felt that the vehicle would be used at least twice that amount or 80 trips. If so, the bus will pay for itself in savings.*

Motion was made by Davis and seconded by Stewart to approve the five year lease purchase of a 14 passenger Activity Van under the terms and conditions discussed.

The motion passed by unanimous vote. (Davis, Stewart, Alvis, Garrett, Hawthorne, Miller, Goodwine)

## **Transfer of Funds from Fire Prevention and Safety Fund to the Operations and Maintenance Fund**

*Action approves the transfer of \$170,000 from the Fire Prevention/Safety Fund to the Operations and Maintenance Fund*

Motion was made by Alvis and seconded by Miller to approve the transfer of \$170,000 from the Fire Prevention and Safety Fund to the Operations and Maintenance Fund.

The motion passed by unanimous vote. (Alvis, Miller, Davis, Garrett, Hawthorne, Stewart, Goodwine)

## **Revisions of Instructional Policy: Targeting Student Achievement**

*Recommended revisions to policy resulting from the TAG workshops as revised by the Policy Committee.*

Motion was made by Garrett and seconded by Davis to approve the revised instructional policies as presented.

The motion passed by unanimous vote. (Garrett, Davis, Alvis, Hawthorne, Miller, Stewart, Goodwine)

## **Door Replacement Bids**

*Recommendations for replacement of doors from the Life Safety Plan based on the greatest need had been included in the Board packet for review. The work, once certified and approved, would then be put out for bid.*

Motion was made by Garrett and seconded by Davis to approve action to certify a request to use Life Safety Funds to be submitted to the Regional Office to replace exterior doors as submitted.

The motion passed by unanimous vote. (Garrett, Davis, Alvis, Hawthorne, Miller, Stewart, Goodwine)

## **Emergency Communication Equipment Needs**

*As discussed publicly last month and as was discussed at the public hearing earlier in the board meeting, action approves the authorization for the district architect to prepare the necessary paperwork to be submitted to the state board. This submittal will be for consideration of approval for the use of Fire Prevention and Safety Funds by the state board for replacement of communication equipment such as intercom, bell, and phone systems.*

Motion was made by Garrett and seconded by Alvis to approve authorization for the district architects to review and certify, if appropriate, the need for replacement of communication equipment based on the potential threat posed to faculty and staff.

The motion passed by unanimous vote. (Garrett, Alvis, Davis, Hawthorne, Miller, Stewart, Goodwine)

## **Assistant Principal Position**

*The recommendation was to move away from an Assistant Principal for Student Services position, at least for the remainder of this school year. Based on an extensive interview and search process, the recommendation was to employ an interim position for 120 days to act as assistant to the superintendent. The employee would carry out the duties of assisting in the leadership of the guidance department, providing additional oversight of district instruction and assessment of students, and assisting in monitoring school improvement activities and plan compliance. The recommended salary presents a budgetary savings this year for this position of approximately \$18,300.*

Motion was made by Garrett and seconded by Alvis to approve Neil Chance as Administrative Assistant to the Superintendent for Curriculum and Instruction on a per diem basis for an amount not to exceed \$55,000 to perform duties as was presented.

The motion passed by unanimous vote. (Garrett, Alvis, Davis, Hawthorne, Miller, Stewart, Goodwine)

## **Fiscal Year 2010 Audit**

*Action would approve the FY 2010 Audit as presented and reviewed by the Finance Committee.*

Motion was made by Alvis and seconded by Davis to approve the Fiscal Year 2010 District Audit.

The motion passed by unanimous vote. (Alvis, Davis, Garrett, Hawthorne, Miller, Stewart, Goodwine)

## **EXECUTIVE SESSION: Student Discipline, Personnel, and Acquisition of Land**

Motion was made by Alvis and seconded by Davis to approve moving into executive closed session at 9:10 p.m. in accordance with school board policy 2:220 – E2 item #9, student disciplinary cases 5ILSC 120/2C (9), Personnel: 5ILCS 120/2(c)(1), and Acquisition of Property 5ILCS 120/2(c)(5).

The motion passed by unanimous vote. (Alvis, Davis, Garrett, Hawthorne, Miller, Stewart, Goodwine)

## **Open Session**

Motion was made by Davis and seconded by Miller to approve moving out of executive closed session at 10:35 p.m.

The motion passed by unanimous vote. (Davis, Miller, Alvis, Garrett, Hawthorne, Stewart, Goodwine)

Motion was made by Garrett and seconded by Davis that student 101810 had violated school rules by circumstances so related to the school program as to warrant discipline.

The motion passed by unanimous vote. (Garrett, Davis, Alvis, Hawthorne, Miller, Stewart, Goodwine)

Motion was made by Garrett and seconded by Miller to expel student 101810 from the Mt. Vernon Township High School for the balance of the 2010-2011 school year. Student 101810 will be allowed to attend Safe School, but will not be allowed on the Mt. Vernon Township High School campus for any reason during the time of his expulsion.

The motion passed by unanimous vote. (Garrett, Miller, Alvis, Davis, Hawthorne, Miller, Stewart, Goodwine)

### **Adjournment**

Motion was made by Miller and seconded by Davis to adjourn the meeting at 10:45 p.m.

All board members voted yes. Motion carried.

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Karen Goodwine, Board President

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Shirilyn Holt, Board Secretary

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Date Signed