



Mt. Vernon Township High School District #201  
Regular Meeting of the Board of Education  
November 15, 2010 - 7:00 P.M.

President Karen Goodwine called the meeting to order and led the Pledge of Allegiance. Board members answering roll call were: Kim Alvis, Cynthia Davis, Pat Garrett, Jon Hawthorne, Carl Miller, Robert Stewart, and Karen Goodwine. Also present were Superintendent Michael Smith, Board Secretary Shirilyn Holt, media and guests.

## Reports of Committees

### A. Finance Committee

*The committee met on November 8<sup>th</sup>. The monthly bills and payroll were discussed. Also, a contract proposal from GFI was discussed to add six additional copiers to replace 10 current printers in lab settings. This action is projected to save the district around \$1,500 a year and provide expanded capabilities.*

#### Financial Reports – Bills and Payroll

##### Treasurer's Report

*Beginning checking balance of \$3,001,427.02  
Revenues of \$3,551,216.85  
Expenditures of \$2,075,800.60  
Transfers from Savings of \$0  
PMA Investment Transfer of \$0  
Ending checking balance October 31, 2010 of \$4,476,843.27  
Ending savings and investments October 31, 2010 of \$263,445.33  
Total cash balance October 31, 2010 of \$4,740,288.60  
Total outstanding liabilities October 31, 2010 of \$1,533,231.58  
Total unencumbered fund balance October 31, 2010 of \$3,207,057.02*

##### Activity Funds

*Activity fund beginning balance of \$175,588.62  
Deposits of \$30,680.62  
Debits of \$43,990.29  
Ending balance October 31, 2010 of \$162,278.95*

**“Recommendation of the Finance Committee was to approve the financial reports, bills, payroll, and treasurer’s report for October 2010 as action items later in the meeting as presented by the administration and reviewed by the Finance Committee.”**

***Next meeting is scheduled for Monday, December 13, 2010 at 4:00 p.m.***

## **B. Building Committee**

*The committee met on November 8<sup>th</sup> at 5:30 p.m. Discussion was held regarding current Health and Life Safety projects. The possible acquisition of land was discussed at the current campus site and elsewhere in the district. Lastly, a summary of public forum presentation material and public input regarding facility upgrades was presented and discussed.*

*Next meeting is scheduled for Monday, December 13, 2010 at 5:30 p.m.*

## **C. Policy Committee**

*The committee met on November 9<sup>th</sup>. The second reading of policy updates from the Illinois Association of School Boards was conducted and results are being recommended for action and adoption later this evening.*

*Next meeting is scheduled for Tuesday, December 14, 2010 at 5:00 p.m.*

**PUBLIC INPUT** – There was no public input.

**STAFF INPUT** – Teachers John Kabat and Cherie Rogier were present with the FFA Chapter members to present attendance and accomplishments at the October 20-23, 2010 National FFA Convention.

**BOARD INPUT** – There was no board input.

## **ADMINISTRATIVE REPORTS**

### **A. PRINCIPAL REPORTS**

Principal Daniels spoke on the following:

- Process of working on school improvement plan – rising star
- Testing day at Mt. Vernon High School.
- The school is continuing to work with Jefferson County Development work force.

### **B. SUPERINTENDENT REPORTS**

Superintendent Smith spoke on the following:

- 2010 Tentative Levy
- Board Member Recognition Day – November 15, 2010 is Illinois School Board Member Recognition Day
- First Quarter Dashboard
- Donation of Land Proposal – Board members had received a legal description of a piece of property adjacent to G Building Parking Lot and a letter from the owners stating their desire to donate the land to the district.

- Rising Star School Improvement Pilot - The new School Improvement Pilot process being required by the state for Mt. Vernon High School to participate was presented and discussed.
- Copier Contract Addition – Assistant Principal Knutson and Scott Stine from GFI provided an update on Phase Two of the Copier Upgrade Plan. There was also new information distributed which illustrated Sharp Copies.
- Project Lead the Way – Information regarding the progress of Project Lead the Way and recommended next steps for the program were presented.

## CONSENT AGENDA

- A. Minutes  
*October 18, 2010 Regular Meeting Open Session*
- B. Minutes  
*October 18, 2010 Regular Meeting Closed Session*
- C. Minutes  
*November 3, 2010 Special Meeting Open Session*
- D. Minutes  
*November 3, 2010 Special Meeting Closed Session*
- E. Minutes  
*November 4, 2010 Special Meeting Community Forum Open Session*
- F. Minutes  
*November 9, 2010 Special Meeting Community Forum Open Session*
- G. Establish Regular Board Meeting Dates  
*Action approved the listed dates as Regular Board meeting dates for 2011 to be held at 7:00 p.m. in the 101A Board Room. There are 9 which are the third Monday of each month. It was recommended for consideration that the January and February meetings be held on the third Tuesday due to school holidays. Also March 21, 2010 is during Spring Break. It is recommended the meeting be moved to March 14, 2010.*
- H. FMLA Requests  
*Action approved two employee requests for leave under the Family and Medical Leave Act as was indicated in materials given to board members. Out of privacy consideration of the individuals, the names were not read out loud.*
- I. Financial Reports and Bills October 2010  
*Action on this item approved the financial report, bills, and payroll which had been reviewed by the finance committee.*
- J. Treasurer's Report October 2010  
*Action on this item approved the treasurer's report as reviewed by the finance committee.*

Motion was made by Miller and seconded by Garrett to approve the consent agenda items as presented.

The motion passed by unanimous vote. (Miller, Garrett, Alvis, Davis, Hawthorne, Stewart, Goodwine)

## **ACTION ITEMS**

### **A. Second Reading and Adoption: First Quarter Policy Updates**

*The Board members had received the recommendations of the Policy Committee of policy updates from the July 2010 issue of the Illinois Association of School Boards. Action approved the revision to policy as had been discussed by the Policy Committee.*

Motion was made by Davis and seconded by Garrett to approve the second reading and adoption of the enclosed policy updates.

The motion passed by unanimous vote. (Davis, Garrett, Alvis, Hawthorne, Miller, Stewart, Goodwine)

### **B. Soccer Booster Organization**

*Action approved the establishment of a Soccer Booster Organization as discussed at last month's meeting. The Board had received a letter of request and the current policies related to this request. The organization will support both boy's and girl's teams. The organization will be required to acquire a tax exempt status and tax ID number and submit an annual financial statement to the Board of Education.*

Motion was made by Stewart and seconded by Garrett to approve the establishment of a Soccer Booster Organization under the terms presented and discussed.

The motion passed by unanimous vote. (Stewart, Garrett, Alvis, Davis, Hawthorne, Miller, Goodwine)

### **C. GFI Copier Contract Proposal**

*Action approved the replacement of 10 lab printers with 6 Sharp copiers as was presented and discussed earlier in the meeting. Projected saving is \$1,500 annually.*

Motion was made by Alvis and seconded by Davis to approve the GFI Copier Contract as presented.

The motion passed by unanimous vote. (Alvis, Davis, Garrett, Hawthorne, Miller, Stewart, Goodwine)

### **D. School Improvement Rising Star: Local Board Action Required Report**

*The Board had received the District/School Improvement Plan in the new pilot format of the Illinois State Board of Education. Action approved the plan and authorizes submittal to the State Board of Education.*

Motion was made by Davis and seconded by Stewart to approve the Local Board Action Report for submittal to the State Board of Education as presented.

The motion passed by unanimous vote. (Davis, Stewart, Alvis, Garrett, Hawthorne, Miller, Goodwine)

**E. Tentative Levy**

Motion was made by Alvis and seconded by Davis to approve the Tentative Levy for 2010 as presented this evening.

The motion passed by unanimous vote. (Alvis, Davis, Garrett, Hawthorne, Miller, Stewart, Goodwine)

**Adjournment**

Motion was made by Davis and seconded by Stewart to adjourn the meeting at 8:50 p.m.

All members present voted yes.

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Karen Goodwine, Board President

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Shirilyn Holt, Board Secretary

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Date Signed