

CURRICULUM COMMITTEE MINUTES

December 15, 2008

The Curriculum Committee was called to order at 2:45 p.m. in Conference Room A. Those present were Tammy Beckham, Ron Daniels, Melanie Gulley, Frank Hartman, David Kassner, Rob Knutson, Jeremy Mays, Paula Ramirez, Hannah Rodgers, and Frank Winchester.

- I. The October 21, 2008 minutes were unanimously approved.
- II. Reports
 - A. Administrative Communication
 1. Final Exams – Copies of final exams should be sent to the Main Office.
 2. Holiday Gala – The Holiday Gala will be held Thursday, December 18 from 7:45-9:00 a.m.
 3. 2nd Semester – Mon., Jan. 5 – Second semester will begin on Monday, January 5 with a Half Seven Day Period schedule. Students report to 1st Semester Period 1 class to receive their new schedules. A PA announcement will be made to move on to the new 2nd Semester Period 1 class.
 4. 1st Semester Grades – 1st Semester grades should be posted by 8:30 a.m. Wednesday, Jan. 7. You may begin to post grades on Wednesday, December 17.
 - B. School Improvement Report – See “Professional Development” below in the Discussion Items.
 - C. Technology Committee Report – Nothing to report at this time.
 - D. Department Communication
 - a. CTE – February is Career and Technical Education week.
 - b. Beckham – Assistant Principal – Tuesday, Dec. 16 is the last day to turn in orange and red PBIS tickets. Next semester the tickets will be a different design and color.
 - c. Social Studies – None
 - d. Guidance – None
 - e. Art – The Scholastic Art Award entries were taken to Cedarhurst on Friday, Dec. 12.
 - f. Music – Operetta auditions are Jan. 6-8. The operetta will be “Fiddler on the Roof”. Three students were picked for State Conference. Those students are Darwin Walters, Kailin Bullock and Colten Burge.
 - g. Math – None
 - h. English - None

III. Discussion Items

- A. Professional Development – Mr. Daniels is working on Professional Development for half days this spring. The focus is on what falls into our School Improvement Plan. Non-core departments are encouraged to recommend speakers that would benefit their area. All Department Chairs were asked for speaker suggestions that would benefit the school as a whole.

- B. Feeder School Meetings – Representatives from feeder schools have been invited here to discuss the core areas: English, Math, Science and Social Studies. Mrs. Gulley will assign a counselor to attend each session. This is an effort to let the feeder school representatives see what we are doing here at Mt. Vernon High so that we can work together to prepare their students.

- C. Textbook Needs – Mr. Daniels has requested a report from each Department Chair outlining each course and what textbook is used. Also listed should be novels or other informational materials used in each course. The reports are due no later than January 9, 2009. The deadline for the Illinois Textbook Loan money is March 15, 2009. Requests for textbooks should be prioritized with requests for larger required classes first, then smaller elective classes.

IV. The next Curriculum Committee meeting will be Monday, January 26, 2009.

V. The meeting adjourned at 3:17 p.m.