

CURRICULUM COMMITTEE MINUTES

May 5, 2008

The Curriculum Committee was called to order at 2:45 p.m. in Conference Room A. Those present were Ron Daniels, Ann Garrett, Melanie Gulley, Frank Hartman, David Kassner, Rob Knutson, Jeremy Mays, Terry Milt, Paula Ramirez, Hannah Rodgers, Julie Shaw, Steve Shifflet, and Frank Winchester.

I. Mrs. Garrett moved and Mrs. Shaw seconded to approve the April 7, 2008 minutes. Motion carried.

II. Reports

A. Schedule of Events

1. Department Meetings – Thursday, May 8, 2008 – 8:15 a.m.
2. Rotary Banquet for Seniors – Tuesday, May 6 – student dismissal at 11:40
3. Senior Finals –

Monday, May 12, 2008 Blocks 4, 5, 6, & 7

Tuesday, May 13, 2008 Blocks 1, 2, & 3

We will follow the regular 7 period bell times scheduled for those days. Adjust the exams to fit the time frame. The last day for seniors who are exempt from the exams will be Friday, May 9.

4. Baccalaureate – Monday, May 12 at 7:00 p.m. in the Auditorium
5. Honors Program – Thursday, May 15 at 7:00 p.m. in the Auditorium
6. Graduation – Saturday, May 17th at 8:00 p.m.
7. Finals for Underclass –

Tuesday, May 27 Semester Exam 2 8:20 – 9:55

Semester Exam 4 10:00 – 11:35

LUNCH 11:35 – 12:20

Semester Exam 6 12:20 – 2:00

ELO 2:00 – 3:00

Buses will run at 2:10 and 3:10.

Wednesday, May 28 School Improvement Time – 8:10 a.m.

Semester Exam 1 9:00 – 10:40

LUNCH 10:40 – 11:25

Semester Exam 3 11:25 – 1:00

ELO 1:00 – 2:00

Buses will run at 1:10 and 2:10.

Thursday, May 29 Semester Exam 5 8:20 – 9:55

Semester Exam 7 10:00 – 11:35

Students are dismissed for the day at the end of Block 7.

Buses will run at 11:45.

- B. School Improvement – As professional development activities are scheduled for next year, administration is open to suggestions faculty members have concerning speakers that would help meet our school improvement needs. Please submit your ideas to Mr. Daniels.

- C. Technology Committee Report – Nothing new to report at this time.
- D. Department Communication –
 - 1. English/Foreign Language/Library
Mrs. Garrett introduced Mr. Jeremy Mays as the new English Department Chair.
The Library received \$500 donation from Dr. George Inglett.
 - 2. Math, Special Education, Social Studies, P.E./Driver Education, Science, Music, CTE
No reports.
 - 3. Art
Sand sculptures created by MVTTHS art students were recently featured in an article in the Southern Illinoisan.

III. Discussion Items

- A. Student Textbooks – Teachers are asked to please stress to students the importance of returning their books. Replacing non-returned books has become a significant expense. Please make every effort to encourage students (**especially seniors!**) to return books at the end of the school year.
- B. PSAE Performance – Mr. Daniels expressed appreciation for everyone's efforts in preparing students for the PSAE. He has received positive comments regarding student attitude from those who monitored the tests. Mr. Milt also took the opportunity to congratulate the Guidance Department on a very successful 8th Grade Orientation.
- C. Passes – Mr. Daniels reminded everyone that any time a student (**including assistants!**) is out of class for any reason, he/she must have a pass from the teacher.
The use of the Homework Hotline is much better. There are still a few minor problems. Faculty members are reminded to be sure to state the date when you record your homework instructions. To check your instructions, use the homework hotline number (246-5678) rather than checking from within your system as you record. This will allow you to make sure the correct message is being heard.
- D. Start of 2008-09 Year – Registration is tentatively set for July 28 – August 1. Teacher workshop will be August 13.

IV. The next Curriculum Committee meeting will be Fall, 2008.

V. Mr. Shifflet moved and Mrs. Garrett seconded to adjourn. Motion carried. The meeting adjourned at 3:25 p.m.